

Coordinating Technical Author

Location: Letchworth/Bristol
Salary: Attractive packages
Hours: 37 hours per week, with possible overtime
Contract: Permanent/Contract

DCS Sonovision consists of passionate, dynamic and quality driven people who come from a wide range of backgrounds including the Aviation, Rail, IT, Financial and Defence industries. DCS Sonovision believes that understanding the product is fundamental to creating world class documentation. This approach, and an enthusiasm for new technologies, is what bring our customers back to us time and time again.

The role:

This is an excellent opportunity for a dynamic individual to take the lead role working on single-engine utility helicopter on behalf of a world-class manufacturer. The role will be coordinating / producing RMM, SRM and IPC documentation. This role will be based in the UK with quarterly on-site liaison visits (3-5 days) in Switzerland.

To be considered for this opportunity:

Minimum of 3 years' relevant experience within the aircraft industry, with rotary wing (rotorcraft)

- Experience working on Data Modules
- Experience with S1000D (preferably version 4.1)
- Experience with RMM / AMM, SRM, CMM, IPC
- Experience in writing to Simplified Technical English (STE)
- Familiar with ICN structure
- Good understanding of engineering data in a variety of formats from Engineering drawings to Design Reports
- Experienced in managing / coordinating fast paced Technical Publications projects – including reporting to the senior management / customer and financial management of the project
- Adequate competency using different software packages for planning/reporting purposes
- Liaising with the customers engineering team based in Switzerland
- A pro-active thinker that can provide potential solutions
- Ability to track production of tasks from conception to completion
- Drive and enthusiasm to achieve customer quality criteria
- Ability to work to deadlines and adhere to schedules
- Ability work with a minimum of supervision
- Valid Driving License
- Current SC Clearance an advantage

Please note candidates must successfully undergo UK Security Vetting before they can be appointed. The level of security needed is Security Check (SC).

Keywords: Technical Author, Technical Writer, Coordinator, Engineering, Aircraft industry, Aviation, Rotocraft, Helicopter, S1000D, STE, Simplified Technical English

Screening:

Are you a commercially aware Technical writer/Author, with experience working on S1000D Data Modules?

Have managed / coordinated Technical Publication programmes of work?

Have you 3 years' relevant experience within the aircraft industry, rotorcraft an advantage?

Have you experience working with AMM / RMM, SRM, CMM, IPC?

Have you an understanding of engineering data in a variety of formats, Drawings and Design Reports?

If you are interested in joining our team, send your CV to:

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